



Jefferson County Health Department
1541 Annex Road, Jefferson, WI 53549
920-674-7275

Jefferson County Board of Health Minutes
January 21, 2026
Jefferson County Courthouse
311 S. Center Avenue, County Board Room C1021
Jefferson, WI 53549
or Zoom Meeting

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass;
Jessica Coburn, RN, PhD; Donald Williams, MD

1. **Call to Order:** Meeting was called to order by Turville-Heitz at 1:05 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Meg Turville-Heitz; Steve Nass (came in after roll call); Jessica Coburn, RN, PhD; Donald Williams, M.D. **Quorum established per Turville-Heitz.**
Others Present: Elizabeth McGeary, Director; Kendell Cooper, Public Health Manager; Michele Schmidt, Accountant II; Holly Hisel, Environmental Health (via zoom); Michael Luckey, County Administrator (via zoom); Patricia Cicero, Director of Land and Water.
Guest: Anita Martin, Janet Foust, and Michael Hickelson (via zoom).
3. **Certification of Compliance with the Open Meetings Law:** McGeary certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** No changes to the Agenda were requested. Motion by Coburn/Williams to approve the Agenda. Motion passed 3-0.
5. **Approval of Board of Health Meeting Minutes from October 15th, 2025:** Motion by Williams/Coburn to approve the Minutes as printed. Motion passed 3-0.
6. **Communications:**
 - a. First Reported Outbreak Caused by Marburg Virus in Ethiopia - McGeary discussed.
7. **Public Comment:** None.
8. **Approval of Health Department Financial Report:** Schmidt reviewed the "November 2025 Statement of Revenue & Expense Report". Motion by Coburn/Williams to approve the financial report. Motion passed 4-0.
9. **Discussion and Approval of the Environmental Health Fee Schedule:** Hisel discussed and explained the updated fee schedule for Environmental Health. Turville-Heitz recommended possible changes to bring forward to the County Board. Motion by Williams/Nass to approve the updated fee schedule. Motion passed 4-0.

10. **Operational Update of the Environmental Public Health Consortium:** Hisel discussed January Radon month and where to get the free test kits. Hisel reported a handful of public pools are still having issues. The Water Lab was a success last year, now working to be able to do private well water tests.
11. **Operational Update of the Public Health Divisions**
 - a. Divisional Updates
 - i. Access to & Linkage with Clinical Care – McGeary provided programmatic updates.
 - ii. Maternal Child & Family Health – McGeary provided programmatic updates.
 - iii. Communicable Disease Control – McGeary provided update on YTD communicable disease trends.
 - iv. Chronic Disease and Injury Prevention – McGeary discussed programmatic updates.
 - v. Environmental Public Health – McGeary provided programmatic updates.
 - b. Staffing Updates – McGeary reported on new hire, Kayla, RN, has started and interviews for the DFC assistant have started.
12. **Discussion and Approval of the Alliance for Wisconsin Youth Mini Grant:** McGeary discussed the \$2,500.00 Grant. Motion by Williams/Nass to approve. Motion passed 4-0.
13. **Operational Update on the Avian Influenza Outbreaks:** McGeary discussed current response efforts coming to an end. Reported Avian outbreak in Dodge County in a cow. Discussion on draft letter to legislation related to Avian Influenza.
14. **Operational Update on the Strategic Plan:** McGeary discussed.
15. **Future Agenda Items:** None at this time were requested.
16. **Adjourn:** Motion by Nass/Coburn to adjourn the meeting at 2:27 p.m. Motion passed 4-0.

Next Scheduled Meeting: April 15, 2026

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth McGeary, Director/Health Officer.